Greenpeace exists because this fragile earth deserves a voice. It needs solutions. It needs change. It needs action.

Greenpeace is a non-profit environmental organization with a presence in over 55 countries. We expose global environmental problems and force positive changes through research, lobbying and non-violent direct action. We are now calling on brave and inspiring individuals to join us.

**Equity, Diversity, Inclusion and Integrity Specialist / Equity, Diversity and Inclusion Partner**

**Summary of the position**

As a Equity, Diversity, Inclusion and Integrity Specialist, you will develop and implement policies and programs that promote equity, diversity and inclusion, and oversee integrity to comply with external and internal requirements at Greenpeace East Asia (GPEA).

You will develop policies, trainings and other initiatives to create and foster an open and inclusive culture as well as an integrity framework. You will serve as the Person of Trust and Integrity Officer to uphold a safe and respectful workplace. You will lead projects in the region GPEA operates (i.e. Beijing, Hong Kong, Taipei, Seoul, Tokyo).

Based on the relevant work experience and interview outcomes, we might offer the position of the Equity, Diversity and Inclusion Partner, which will not need to cover integrity aspects and will focus on one or more designated office(s) while supporting all offices.

**Responsibilities:**

- Direct and oversee the planning, development and implementation of strategies inline with GPEA and global framework.
- Provide knowledge-based guidance and counsel to management on issues related to one’s work area.
- Develop a high level of awareness on ED&I issues and lead by example.
- Liaise and build relationships with Staff Development and HR teams to create synergy for ED&I projects.
- Liaise and build relationships with Greenpeace worldwide community and relevant external parties.
- Provide coaching and training for ED&I Ambassadors, and also for Persons of Trust for the Specialist role.
- Provide analysis on the status of equity, diversity, inclusion and integrity in the organization to management.

**Requirements:**

- A strong commitment to Equity, Diversity & Inclusion principles.
- Project implementation and organizing skills.
- Ability to build relationships through online and offline methods.
- A high standard of discretion and confidentiality for the Specialist role.
- Effective communication skills in English, additional skills in one or more local languages a plus.
- Able to work independently with a self-driven and proactive attitude with an ability to adjust in changing circumstances.

This is a 3 years contract subject to renewal. If you are interested in this position, please submit your motivation letter to apply for the position and resume here: XXX. Please note if you fail to submit a motivation letter your application might be deprioritized.
(All information collected for recruitment purpose only)